

## **Board of Directors – Treasurer**

**Position:** Board of Directors, Treasurer

**Employment Type:** Volunteer Board Member

**Start Date:** January 2026

**Term:** 3 years, with option to renew

**Application Deadline:** October 31st, 2025

### **About Diabetes Hope Foundation**

Diabetes Hope Foundation (DHF) is a Canadian not-for-profit organization founded by CEO Barbara Pasternak, in 1999 after two of her sons were diagnosed with diabetes. The foundation's mission is to empower youth living with type 1 diabetes (T1D) and their supporters by providing financial, social, emotional, and informational support to help them navigate their transition to post-secondary school and the adult health care system.

### **Board of Directors Overview**

Our board members champion the importance of exceptional board leadership and believe that each and every organization needs a strong and effective board to fully realize its potential for good. In addition to the standard roles and responsibilities of a board member, our board members are active advocates and ambassadors for the organization and are fully engaged in identifying and securing the financial resources and partnerships necessary for DHF to advance its mission.

### **Expectations of individual board members:**

- Know the organization's mission, policies, programs, and needs.
- Faithfully read and understand the organization's financial statements and board materials in advance of meetings.
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for DHF to advance its mission and collective purpose.
- Leverage connections, networks, and resources to develop collective action to achieve DHF's mission.
- Give a meaningful personal financial donation annually.
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and influence public policy.
- Prepare for, attend, and conscientiously participate in board meetings.
- Engage in learning opportunities to better understand the community your organization serves.

- Respect the experiences of all who bring their voices and lived experiences on to the board and into the boardroom and the organization.
- Honor our values.

#### **Treasurer Responsibilities:**

- Stewarding the organization's resources, including consulting with organizational staff on budgets.
- Review monthly financial reports, compare expenses with budgets and income, and identify and anticipate problem areas.
- Interact with accountants and auditors to help keep the board informed of financial matters.
- Assist the chief executive or the chief financial officer in preparing the annual budget.
- Review the annual audit.
- Ensure that assets are protected and invested according to organizational policy.

#### **Qualifications:**

We are looking for a mission-aligned individual with ***lived experience and/or an understanding of type 1 diabetes***, and expertise in one or more of the following areas:

- Understanding of financial accounting for nonprofit organizations
- Knowledge of financial reports and QuickBooks
- Ability and willingness to work with director of operations, controller, accountant or bookkeeper, and auditors as necessary

#### **Our Commitment to Diversity, Equity, and Inclusion**

We know that to achieve our goals, fulfill our mission, and realize our vision, we need to include individuals with perspectives drawn from a wide range of cultural and ethnic backgrounds, skill sets, areas of expertise, and lived experiences to help us avoid decision-making that could diminish the impact of our work.

We are publicly recruiting for board positions to ensure that we move beyond our immediate networks and honor our ongoing commitment to creating a board that is diverse in its composition, inclusive in its culture, and equity-focused in its approach to how it views its mission, its work, and the communities it serves.

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To apply, please submit your CV and a statement of interest to: [info@diabeteshopefoundation.com](mailto:info@diabeteshopefoundation.com),  
ATTN: Board of Directors